



Letter Request Form

Please allow three (3) days for letters

Please print all information clearly

Today's Date: _____ () Pick-up letter () Mail Letter () Fax to _____

_____ I am **currently attending** Caribbean Aerospace College

_____ I am **tentatively scheduled** to attend Caribbean Aerospace College

_____ I **was a student** at Caribbean Aerospace College

_____ Other (**specify**) _____

Letter to be addressed to:

Agency: _____

Name: _____

Address: _____

I understand that if I leave school or do not start school, the agency above will be notified.

Student Name: _____ Gender: _____

Student Address: _____

Telephone No: _____ ID No. : _____

Study Programme _____

Start Date (FL07): _____ Student Signature: _____

*******DO NOT WRITE BELOW THIS LINE*******

_____ Letter of Confirmation (New Students)

_____ Past Student (non- grad)

_____ Student Verification

_____ Graduate Letter

_____ *Other /Please specify in letter that: _____

Registrar Signature

Date